



## University Technology Committee | University of Wisconsin-Whitewater

Tuesday, March 12, 2019 | 2pm to 3pm | Hyer 142

|                     |                        |                 |
|---------------------|------------------------|-----------------|
| Matt Aschenbrener X | Nicole Weber X         | Julia Rowehl X  |
| Alex Ostermann      | Elizabeth Watson X     | Kris Curran X   |
| Paul Waelchli X     | Bob Mertens X          | Robert Schramm  |
| David Munro         | Patty Fragola X        | Elena Pokot X   |
| Hunter Little       | Dane Seckar-Anderson X | Sara Deschner X |
| Todd Carothers X    |                        |                 |

# Minutes

## 1. Review February 5th, 2019 meeting minutes (handout)

The minutes were reviewed and approved.

## 2. LTC Update (handout)

Nicole Weber went over the LTC handout with the group.

Canvas Transition Updates:

- Missing enrollments and unenrollments are now fixed. Nicole told the group to contact Canvas support if anyone is seeing any additional issues.
- Currently, UW-W has 80% of courses in Canvas. Leading the UW System.

Turnitin Issues:

- Turnitin enabled Assignment Dropboxes in Canvas were not passing submissions through to the Turnitin Originality Checker as expected.
- New submissions should automatically receive an Originality Report, and existing submissions can be manually submitted using the "Resubmit to Turnitin" button.

Training Sessions:

- Canvas Hands-On Introduction – 2 Parts (Each 1 Hour)
  - Part 1: 24/7/365 Support, Global Navigation, Create Module, Create Page Upload File (PowerPoint, PDF, Word, etc.), Assignment Groups (set up gradebooks categories)
  - Part 2: Create Quiz, Create paper submission area, Doing grading and feedback in Speed Grader, Syllabus, Calendar



- Canvas Construction Zone (1 Hour)
  - Are you ready to start digging into your course setup? Do you need help straightening up after moving a course from Desire2Learn (D2L) into Canvas? Do you have questions on how to set things up? This is the session for you! This session will be 1 hour of lab time with support staff on hand to help you construct your course in Canvas. Don't forget your hard hat!
- Canvas Open Lab (1 Hour)
  - We will be available to answer your Canvas questions during the sessions below!
- Canvas Deep Dives (1 Hour)
  - We will focus on a single tool, and dive deep into various options and use cases for how that tool works.
- Each training session can be located in the signup tool.

#### Teaching and Learning Conference:

- Nicole reminded the group of the upcoming LTC and LEARN Center's "Celebrating Teaching and Learning" Conference on May 22<sup>nd</sup>. This year's keynote speaker will be Dr. Evie Oregon.

#### LEARN-LTC Collaborative Event:

- The LTC/LEARN Center collaborative series for the 2018-2019 year will focus on improving instructor's teaching practices and student learning without adding to a workload.
- Session #6: Diversifying your Final Assessments: Voices from across campus.
- Panelists include: Ashley Barnes-Gilbert, Women's Studies, Kelly Delaney-Klinger, Management, Carolyn Morgan, Psychology, Matt Vick, Curriculum & Instruction.

#### Summer 2019 Online/Blended Teaching Institute:

- The UW-Whitewater Learning Technology Center (LTC) is pleased to announce that applications are now open for the Summer 2019 Online/Blended Teaching Institute.
- **Applications are due by 5:00 p.m. Monday, April 15th, 2019.** Deans will select participants from their College's pool of applicants.
- The Online and Blended Teaching Institute consists of a series of interactive workshops focusing on best practices for teaching online and blended courses. Ted Witt, Teaching Learning and Technology Consultant, and Eric Loepp, Assistant Professor of Political Science are your co-facilitators.



## Spring 2019 Teaching with Webex Teams Bootcamp

- The LTC's Spring 2019 "Teaching with Webex Teams Bootcamp" takes place on a series of Thursday afternoons in April (4/4, 4/11, 4/18) from 3:30 pm to 4:15 pm at the UW-Whitewater campus.
- Any instructor interested in using Webex Teams is welcome. Registrations are encouraged. You do not need to attend all sessions, but the second and third sessions build upon the information provided in the first session.
  - Thursday, April 4, 2019: Why Should I Use Webex Teams?
  - Thursday, April 11, 2019: How Do I Use Webex Teams?
  - Thursday, April 18, 2019: Now What Do I Do With Webex Teams?

### **3. Connect IT** (handout)

Elena Pokot went over the current draft of the Connect IT Newsletter. This month's issue includes articles on mobile communication technology, Canvas transition updates, IT security awareness, Technology and Training survey results, and the Summer Blended/Online Institute.

### **4. Security Updates**

#### **a. Training Number**

Elena gave the group an update on the security training numbers. All UW-W and UW- Rock employees (including student employees) are now required to take yearly computer security awareness training. As of last Friday, there are 102 faculty/staff and 276 student employees who are past due. Elena added that she is very pleased with these numbers and that ICIT will continue to work with supervisors in order to get them lowered.

#### **b. External Email Notification** (handout)

As a way to deter faculty, staff and students from responding to Phishing emails, ICIT will be tagging all external emails with a message alerting the user that the email is coming from a source that is not UW-W. The specific message is still being considered. As of today, a warning message is triggered on top of an external email that contains certain words or phrases that are most often found in phishing attacks.

Elena expressed that she wanted to get feedback from the committee before going forward with this initiative. Elizabeth Watson noted that this will need to be communicated to the UW-W community. Bob Mertens also added that there needs to be a more efficient way to report these messages on the Mac side. Elena will be following up with that.



## **5. UW-Whitewater App Update**

The UW-Whitewater app pilot has expanded into the Spring to include RAs. This week, ICIT will be working with Jodie Parys' Community-Based Learning classes on an initiative involving iPads and the UW-Whitewater app. This is part of the Provost's initiative to provide iPads to incoming freshman. The Community-Based Learning students will be using the iPads in class to take photos, notes and videos to aid in their coursework. They will also have a chance to use the UW-Whitewater app and provide feedback. The students will be able to use the iPads throughout their time at UW-W.

This pilot will help with the larger rollout of the UW-Whitewater app. ICIT may also extend the iPad initiative to other programs and students. Additional proposals are being considered for the Fall 2019 semester.

**Anything else?**

**Next Meeting:**

**April 10th**